

**U.T. Administration of Daman & Diu  
Office of the District Industry Centre,  
"Udhyog Bhavan", Bhenslore, Nani Daman.**

No.DIC/DMN/Fur-GM/2016-17/ **197**

Date: **28**/07/2016

**Limited Tender / Quotation Notice**

The General Manager, DIC, Daman invites sealed quotation from the eligible and approved suppliers / agencies, for the purchase of Furniture items for Chamber of General Manager, DIC, Daman.

Sr. No.	Name & Specification of the Furniture Items	Qty.	Rate
1.	<p><b><u>Executive Office Chair – Full-back with Neck rest:</u></b> (Make/Brand : Godrej-Interio, Aristocrat, Nilkamal)</p> <p>-----</p> <p>[REVOLVING CHAIR WITH CUSHIONED SEAT &amp; BACK WITH A 5 LEGS BASE STAND FOR STURDY SUPPORT AND CHAIR HEIGHT ADJUSTABLE WITH A HYDRAULIC GAS LIFT, ADJUSTABLE NECK REST, STRUCTURAL MESH, SADDLE SUPPORT, PU TOP ADJUSTABLE ARM, BIO FLEXLUMBAR SUPORT, ACTIVE BIO-SYNCHRO MECHANISM, SECONDERY MATERIAL –METAL-STAINIESS STEEL].</p> <p>COLOUR –BLACK</p> <p>- Approx: Width : 75.00 CM Height : 109.30-124.40 CM Depth : 75.00 CM Seat Height : 45.50-55.50 CM</p>	01 no.	
2.	<p><b><u>Computer Table</u></b></p> <p>-----</p> <p>(Medium Size) (IMPORTED MATERIAL – PRIMARY &amp; SECONDARY MATERIAL : ENGINEERING WOOD, SUB TYPE : PARTICLE BOARD, MELAMINE FINISH].</p> <p>FINISH COLOUR –BLACK</p> <p>- Approx: Width : 1200 mm Height : 760 mm Depth : 600 mm Weight : 30-35 kg</p>	01 no.	
3.	<p><b><u>Office / Computer: Mid back Removing Chair</u></b> (Make/Brand : Aristocrat, Nilkamal, HOF)</p> <p>-----</p> <p>[REVOLVING CHAIR WITH CUSHIONED SEAT &amp; BACK WITH A 5 LEGS BASE STAND FOR STURDY SUPPORT AND ARMREST INCLUDED, ADJUSTABLE HEIGHT, PUSH BACK LOCK, MATERIAL : SYNTHETIC FIBER, PU LEATHERETTE &amp; SECONDARY MATERIAL : METAL-STEEL ]</p> <p>COLOUR –BLACK</p> <p>- Approx: Width : 495 mm Height : 851 mm Depth : 457 mm Wight :10-15 kg</p>	01 no.	



## TERMS AND CONDITIONS (Supply of Furniture Items) AS UNDER:

1. The supplier should quote their rates on their Own Letter Head OR on Plain Paper with their rubber stamp. Rate should be quoted per unit. And enclosed with singed copy of Terms and Conditions (Agreement) on their Own Letter Head with Seal.
2. The rates for the above items should be inclusive all taxes & quoted for F.O.R at District Industry Center (DIC) "Udhyog Bhavan", Bhenslore, Nani Daman-396210.
3. The rates should quote by the firm who are able to supply / provide materials from licensed outlets on receipt of the clear supply order from this Department.
4. The Tendering firms / agencies are required to enclosed attested photocopies of following documents enclosed with Quotation / Tender bid, failing to which their Tender Bid / Quotation will be summarily / our-rightly rejected and will not be considered any further:
  - i. Sales Tax / VAT Registration Number.
  - ii. PAN Number.
  - iii. TIN Number.
5. The tendered should mention clearly the maker of the items quoted.
6. A Catalogue or illustrated leaflet should be submitted along with the quotation /tender bid, where possible.
7. Offer should be only for standard and reputed make mentioned in notice only.
8. The sealed Quotation should reach this Office upto 1.00 pm on 05/08/2016 in sealed envelope super scribed as "Quotation for supply of Furniture Items for Chamber of General Manager, DIC, Daman" and it will be opened on the same day in presence of bidders or their representatives at 03.00 p.m. in the Chamber of General Manager DIC, Daman, if possible.
9. The Tenders will be opened by the Tender Opening Committee in presence of Tenderers or their representatives, if any present in the Office of the Tender Inviting Officer.
10. The right to accept or reject without assigning any reasons or all tenders in part or whole is reserved with the Tender Inviting Officer and his/her decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
11. No advance payment will be made.
12. The rates should be valid upto 31<sup>st</sup> March, 2017.
13. A list of owners/partners of the firm and their contact nos. along with a certificate to the effect that the firm is not blacklisted by any govt. Department not any criminal case is registered.
14. The supply should be completed within prescribed time limit given by the Department.
15. The material found defective or damaged or otherwise not as per given specification shall be rejected. The suppliers/agencies should replace the same otherwise payment will not be made.
16. The payment will be made after full supply of branded material and at the satisfaction of this Office.
17. Applicable Taxes will be deducted from the final bill of the suppliers/agencies, as per the I.T. Rules, if any.
18. The good should be sent upto the destination at suppliers risk.
19. The goods shall have to be delivered to the Office of the General Manager, DIC, 'Udhyog Bhawan', Bhenslore, Nani Daman, Daman and will be inspected there itself. The materials supplied should be of First Class of standard quality confirming to the specification.
20. The item shall be guaranteed for a period of one year against any manufacturing defects as per standard guarantee of a manufacturer and guarantee card should be furnished with item supplied by successful tender.
21. The bidder shall carefully examine the terms, conditions and specifications of the tender notice along with enclosure, if any, and in case of any doubt the tenderer / bidder shall get it clarified with the Office of the District Industry Centre, Daman before signing the contract.
22. All the disputes subject to the jurisdiction of Hon'ble Court in the Union Territory of Daman & Diu, Daman.

### AGREEMENT

The above terms and conditions are accepted and are binding to me/us.

Signature of tenderer / bidder

Place : \_\_\_\_\_

Dated: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name of tenderer / bidder  
with seal of the firm

NOTE: Please return one copy of these terms & conditions dully sign with seal of firm along with the Tender / Quotation.

  
(KRISHAN KUMAR)  
General Manager  
District Industry Centre, Daman

Copy to:

1. Office Notice Board.
2. Copy to all Head of Offices of Daman District – for wide publicity.
3. The SIO, NIC, Secretariat, Daman published in Official website of Daman